



City of
Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Supervisor – Sewers/Garbage

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Water Environment Association of Ontario, Collection & conveyance Systems, Milton, ON, September 15, 2011

Other Comments:

Foreman - Sewers

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Sep 13/11	Sep 14/11	Sep 15/11					
Transportation:								
Personal Auto	0.00 km	0.00 km	0.00 km	0.00 km	0.00 km			
60.2 cents/km	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	367.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 367.25	
Accommodation:	\$0.00	240.40	\$0.00	\$0.00	\$0.00	\$0.00	\$ 240.40	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	40.63	\$0.00	\$0.00	\$0.00	\$ 40.63	
Other – Specify: Tip	\$0.00	\$0.00	7.50	\$0.00	\$0.00	\$0.00	\$ 7.50	
TOTALS	\$ 367.25	\$ 240.40	\$ 48.13	\$ 0.00	\$ 0.00	\$ 0.00	\$ 655.78	
Less Interim Claim								\$0.00
Less Purchasing Card								\$655.78
BALANCE PAYABLE (to Claimant)								\$0.00
Recoverable: yes <input type="checkbox"/> no <input type="checkbox"/> If yes, recoverable from								

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: _____ Signature: _____

I have examined the above expense claim and the attache

Date: Nov 2/11 Signature: _____