



City of Peterborough

# PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Manager, Infrastructure Planning

This is an interim claim:  first:  second:

This is a final claim:

**PURPOSE, LOCATION, AND DATE(S):**

The OHMPA, CCIL, OGRA, MTO Partners in Quality Symposium, Ottawa, May 2 & 3

**Other Comments:**

### EXPENSES

Foreign Exchange \$

CDN TOTALS

DATES (mmm dd/yy)	May 02/11	May 3/11	Apr 28/11				
<b>Transportation:</b>							
Personal Auto 58.2 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00
Rental Vehicle	\$0.00	\$114.31	\$0.00	\$0.00	\$0.00	\$0.00	\$ 114.31
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Other Gas	\$77.00	\$30.02	\$0.00	\$0.00	\$0.00	\$0.00	\$ 107.02
<b>Registration:</b>	\$0.00	\$0.00	\$125.00	\$0.00	\$0.00	\$0.00	\$ 125.00
<b>Accommodation:</b>	\$0.00	\$190.97	\$0.00	\$0.00	\$0.00	\$0.00	\$ 190.97
<b>Meals:</b> - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Dinner	\$50.51	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 50.51
<b>Other - Specify:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
<b>TOTALS</b>	\$ 127.51	\$ 335.30	\$ 125.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 587.81

Less Interim Claim | \$0.00

Less Purchasing Card | \$587.81

BALANCE PAYABLE (to Claimant) | \$ 0.00

Recoverable: yes  no  If yes, recoverable from

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: JUNE 1/11 Signature: \_\_\_\_\_

I have examined the above expense claim and the attached  
Date: June 14/11 Signature: \_\_\_\_\_