



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Chief Environmental Officer / Chief Chemist

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Canadian Water & Wastewater Association (CWWA) annual "Window on Ottawa" conference and seminar.

Other Comments:

Dinner includes meals for both Chief Environmental Officer & Chief Chemist.

EXPENSES						Foreign Exchange \$	CDN TOTALS
DATES (mmm dd/yy)	Nov 24/11	Nov 25/11					
Transportation:							
Personal Auto 58.4 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00
Rental Vehicle	\$0.00	\$77.59	\$0.00	\$0.00	\$0.00	\$0.00	\$ 77.59
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Other Fuel	\$0.00	\$56.07	\$0.00	\$0.00	\$0.00	\$0.00	\$ 56.07
Registration:	\$310.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 310.75
Accommodation:	\$0.00	\$197.69	\$0.00	\$0.00	\$0.00	\$0.00	\$ 197.69
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Dinner	\$42.68	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 42.68
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
TOTALS	\$ 353.43	\$ 331.35	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 684.78
Less Interim Claim							\$0.00
Less Purchasing Card							\$684.78
BALANCE PAYABLE (to Claimant)							\$ 0.00
Recoverable: yes <input type="checkbox"/> no <input type="checkbox"/> If yes, recoverable from							

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: Nov 28/2011 Signature: _____

I have examined the above expense claim and the attached

Date: Nov 30/11 Signature: _____