



City of Peterborough

# PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Sampling Technician

*Chief Environ. officer*

This is an interim claim:  first:  second:

This is a final claim:

**PURPOSE, LOCATION, AND DATE(S):**

Protecting Your Collection System Through Sampling & Monitoring Course (Barrie ON) Oct 13, 2011

**Other Comments:**

Course attended by Environmental Officer and Sampling Technician. Rental Car and accomodations paid for on Chief Environmental Officer's purchasing card. Registration paid by Chief Environmental Officer with purchasing card on an interim claim.

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Oct 12/11	Oct 13/11						
<b>Transportation:</b>								
Personal Auto 58.4 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00	
Rental Vehicle	\$74.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 74.20	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other Fuel	\$40.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 40.02	
<b>Registration:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Accommodation:</b>	\$0.00	\$126.56	\$0.00	\$0.00	\$0.00	\$0.00	\$ 126.56	
<b>Meals:</b> - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$8.23	\$0.00	\$0.00	\$0.00	\$0.00	\$ 8.23	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Other - Specify:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>TOTALS</b>	\$ 114.22	\$ 134.79	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 249.01	
Less Interim Claim							\$0.00	
Less Purchasing Card							\$200.76	
<b>BALANCE PAYABLE (to Claimant)</b>							<b>\$ 48.25</b>	
Recoverable: yes <input type="checkbox"/> no <input type="checkbox"/> If yes, recoverable from								

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: 2011-10-17 Signature: \_\_\_\_\_

I have examined the above expense claim and the attached

*(Signature)*