



PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

City of
Peterborough

JOB TITLE: EPD Electrician

This is an interim claim: first: second: This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Rockwell CCP153-RSLogix5000 Level 3:Control Logix Maintenance and Troubleshooting training; 40 Bramtree Court, Brampton, ON L6S 5Z7; July 26 - July 29, 2011

Other Comments:

Employee travel to the hotel on July 25, 211

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Jul 25/11	Jul 26/11	Jul 27/11	Jul 28/11	Jul 29/11			
Transportation:								
Personal Auto 60.2 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00	
Rental Vehicle	\$71.58	\$71.58	\$71.58	\$71.59	\$71.59	\$0.00	\$ 357.92	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Accommodation:	\$112.94	\$112.94	\$112.94	\$112.94	\$0.00	\$0.00	\$ 451.76	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$24.45	\$23.85	\$37.36	\$32.73	\$0.00	\$0.00	\$ 118.39	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 208.97	\$ 208.37	\$ 221.88	\$ 217.26	\$ 71.59	\$ 0.00	\$ 928.07	
Less Interim Claim								\$0.00
Less Purchasing Card								\$928.07
BALANCE PAYABLE (to Claimant)								\$ 0.00
Recoverable: yes <input type="checkbox"/> no <input checked="" type="checkbox"/> If yes, recoverable from								

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: Aug 11 / 2011 Signature: _____

I have examined the above expense claim and the attached
Date: Aug. 11 / 11 Signature: _____