



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Chief Environmental Officer

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Canadian Water Wastewater Association 4th Canadian Wastewater Seminar, May 17th to 19th, 2011, Toronto ON

Other Comments:

Lunch and Breakfast included in the price of the conference. Seminar was attended by the Chief Environmental Officer and Environmental Officer, costs for accomodation and meals on this form are for both attendees.

| EXPENSES | | | | | | Foreign Exchange \$ | CDN TOTALS | |
|--|--------------------|--------------------|--------------------|--------------------|--------------------|---------------------|------------|----------------|
| DATES (mmm dd/yy) | May 17/11 | May 18/11 | May 19/11 | | | | | |
| Transportation: | | | | | | | | |
| Personal Auto 58.2 cents/km | 0.00 km \$ 0.00 | 0.00 km \$ 0.00 | 0.00 km \$ 0.00 | 0.00 km \$ 0.00 | 0.00 km \$ 0.00 | | \$ 0.00 | |
| Rental Vehicle | \$0.00 | \$0.00 | \$222.59 | \$0.00 | \$0.00 | \$0.00 | \$ 222.59 | |
| - Parking | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$ 0.00 | |
| - Bus | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$ 0.00 | |
| - Air | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$ 0.00 | |
| - Other Fuel | \$40.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$ 40.00 | |
| Registration: | \$621.50 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$ 621.50 | |
| Accommodation: | \$284.67 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$ 284.67 | |
| Meals: - Breakfast | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$ 0.00 | |
| - Lunch | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$ 0.00 | |
| - Dinner | \$62.38 | \$38.38 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$ 100.76 | |
| Other - Specify: | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$ 0.00 | |
| TOTALS | \$1,008.55 | \$ 38.38 | \$ 222.59 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$1,269.52 | |
| Less Interim Claim | | | | | | | | \$906.17 |
| Less Purchasing Card | | | | | | | | \$363.35 |
| BALANCE PAYABLE (to Claimant) | | | | | | | | \$ 0.00 |
| Recoverable: yes <input type="checkbox"/> no <input type="checkbox"/> If yes, recoverable from _____ | | | | | | | | |

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: June 7/2011 Signature: _____

I have examined the above expense claim and the attached

Date: June 13/11 Signature: _____