



PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

City of
Peterborough

JOB TITLE:

Manager, Housing Division

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATES:

Ontario Municipal Social Services Association Board Meetings, Millcroft Inn, 55 John St Acton ON, Aug. 7-9, 2011

Other Comments:

EXPENSES

Foreign
Exchange
\$

CDN
TOTALS

DATES (mmm dd/yy)	Aug 07/11	Aug 09/11					
Transportation:							
Personal Auto 60.2 cents/km	199.00 km \$ 119.80	199.00 km \$ 119.80	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 239.60
Rental Vehicle	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
- Parking	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
- Bus	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
- Air	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
- Other	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Registration:	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Accommodation:	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Meals: - Breakfast	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
- Lunch	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
- Dinner	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Other - Specify:	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTALS	\$ 119.80	\$ 119.80	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 239.60
Less Interim Claim							\$ 0.00
Less Purchasing Card							\$ 0.00
BALANCE PAYABLE (to Claimant)							\$ 239.60
Recoverable: yes <input type="checkbox"/> no <input checked="" type="checkbox"/> If yes, recoverable from							

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: Dec 8 / 11 Signature: _____

I have examined the above expense claim and the attached

Date: December 13, 2011 Signature: _____