



PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

City of
Peterborough

JOB TITLE: Capital Analyst, Housing Division

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

IHM Conference, Holiday Inn, Kitchener-Waterloo, ON April 26-29, 2011

Other Comments:

CDN TOTALS	Foreign Exchange \$	DATES (mm/dd/yy)		0.00 km	0.00 km	0.00 km	0.00 km	0.00 km
		Transportation:						
		Personal Auto	0.00 km	0.00 km	0.00 km	0.00 km	0.00 km	0.00 km
		58.2 cents/km	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
		Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		Accommodation:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		- Dinner	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		TOTALS	\$ 30.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 30.00
		Less Interim Claim						\$0.00
		Less Purchasing Card						\$0.00
		BALANCE PAYABLE (to Claimant)						\$ 30.00

Recoverable: yes no If yes, recoverable from

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: May 3 2011 Signature: _____

I have examined the above expense claim and the attached

Date: May 3 2011 Signature: _____