



City of  
Peterborough

# PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Director, Planning & Development Services

This is an interim claim:  first:  second:  This is a final claim:

**PURPOSE, LOCATION, AND DATE(S):**  
Meeting with LPS AVIA CONSULTING in Ottawa on July 13<sup>th</sup> and July 14<sup>th</sup> 2011

**Other Comments:**  
Re: Peterborough Airport business

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Jul 13/11	July 14/11						
<b>Transportation:</b>								
Personal Auto 60.2 cents/km	280.00 km \$ 168.56	280.00 km \$ 168.56	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 337.12	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Registration:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Accommodation:</b>	\$146.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 146.08	
<b>Meals:</b> - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$36.66	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 36.66	
<b>Other - Specify:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>TOTALS</b>	\$ 351.30	\$ 168.56	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 519.86	
Less Interim Claim								\$0.00
Less Purchasing Card								\$182.74
<b>BALANCE PAYABLE (to Claimant)</b>								<b>\$ 337.12</b>
Recoverable: yes <input type="checkbox"/> no <input checked="" type="checkbox"/> If yes, recoverable from								

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: August 12, 2011 Signature: \_\_\_\_\_

I have examined the above expense claim and the attached re

Date: Aug 19/2011 Signature: \_\_\_\_\_