



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Plumbing Inspector

This is an interim claim: first: second: This is a final claim:

PURPOSE, LOCATION, AND DATE(S):
OPIA 2011 Annual Meeting and Education Seminar

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Sep 11/11	Sep 12/11	Sep 13/11	Sep 14/11				
Transportation:								
Personal Auto 60.2 cents/km	215.00 km \$ 129.43	9.00 km \$ 5.42	8.00 km \$ 4.82	218.00 km \$ 131.24	0.00 km \$ 0.00		\$ 270.91	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	\$375.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 375.00	
Accommodation:	\$338.97	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 338.97	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$8.68	\$0.00	\$0.00	\$0.00	\$0.00	\$ 8.68	
- Dinner	\$28.77	\$15.34	\$0.00	\$19.17	\$0.00	\$0.00	\$ 63.28	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 872.17	\$ 29.44	\$ 4.82	\$ 150.41	\$ 0.00	\$ 0.00	\$1,056.84	
Less Interim Claim							\$0.00	
Less Purchasing Card							\$0.00	
BALANCE PAYABLE (to Claimant)							\$1,056.84	
Recoverable: yes <input type="checkbox"/> no <input type="checkbox"/> If yes, recoverable from								

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: Oct 17th / 2011 Signature: _____

I have examined the above expense claim and the attached receipts

Date: Oct 18th / 2011 Signature: _____