



City of  
Peterborough

# PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Building Inspector III

This is an interim claim:  first:  second:

This is a final claim:

**PURPOSE, LOCATION, AND DATE(S):**

Soil Mechanics and Footing Design Bancroft ON May 5 & 6

Other Comments:

| EXPENSES   |                        |                        |                    |                    |                    | Foreign Exchange \$ | CDN TOTALS       |  |
|--|------------------------|------------------------|--------------------|--------------------|--------------------|---------------------|------------------|--|
| DATES (mmm dd/yy)  | May 05/11              | May 06/11              |                    |                    |                    |                     |                  |  |
| <b>Transportation:</b>   |                        |                        |                    |                    |                    |                     |                  |  |
| Personal Auto<br>60.2 cents/km   | 188.00 km<br>\$ 113.18 | 188.00 km<br>\$ 113.18 | 0.00 km<br>\$ 0.00 | 0.00 km<br>\$ 0.00 | 0.00 km<br>\$ 0.00 |                     | \$ 226.36        |  |
| Rental Vehicle   | \$0.00                 | \$0.00                 | \$0.00             | \$0.00             | \$0.00             | \$0.00              | \$ 0.00          |  |
| - Parking  | \$0.00                 | \$0.00                 | \$0.00             | \$0.00             | \$0.00             | \$0.00              | \$ 0.00          |  |
| - Bus  | \$0.00                 | \$0.00                 | \$0.00             | \$0.00             | \$0.00             | \$0.00              | \$ 0.00          |  |
| - Air  | \$0.00                 | \$0.00                 | \$0.00             | \$0.00             | \$0.00             | \$0.00              | \$ 0.00          |  |
| - Other  | \$0.00                 | \$0.00                 | \$0.00             | \$0.00             | \$0.00             | \$0.00              | \$ 0.00          |  |
| <b>Registration:</b>   | \$0.00                 | \$0.00                 | \$0.00             | \$0.00             | \$0.00             | \$0.00              | \$ 0.00          |  |
| <b>Accommodation:</b>  | \$0.00                 | \$0.00                 | \$0.00             | \$0.00             | \$0.00             | \$0.00              | \$ 0.00          |  |
| <b>Meals:</b> - Breakfast  | \$0.00                 | \$0.00                 | \$0.00             | \$0.00             | \$0.00             | \$0.00              | \$ 0.00          |  |
| - Lunch  | \$6.41                 | \$6.41                 | \$0.00             | \$0.00             | \$0.00             | \$0.00              | \$ 12.82         |  |
| - Dinner   | \$0.00                 | \$0.00                 | \$0.00             | \$0.00             | \$0.00             | \$0.00              | \$ 0.00          |  |
| <b>Other - Specify:</b>  | \$0.00                 | \$0.00                 | \$0.00             | \$0.00             | \$0.00             | \$0.00              | \$ 0.00          |  |
| <b>TOTALS</b>  | \$ 119.59              | \$ 119.59              | \$ 0.00            | \$ 0.00            | \$ 0.00            | \$ 0.00             | \$ 239.18        |  |
| Less Interim Claim   |                        |                        |                    |                    |                    |                     | \$0.00           |  |
| Less Purchasing Card   |                        |                        |                    |                    |                    |                     | \$0.00           |  |
| <b>BALANCE PAYABLE (to Claimant)</b>   |                        |                        |                    |                    |                    |                     | <b>\$ 239.18</b> |  |
| Recoverable: yes <input type="checkbox"/> no <input type="checkbox"/> If yes, recoverable from |                        |                        |                    |                    |                    |                     |                  |  |

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: 16 August 2011 Signature: \_\_\_\_\_

I have examined the above expense claim and the attached

Date: 16 August 2011 Signature: \_\_\_\_\_