



City of Peterborough

# PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Plumbing Inspector

This is an interim claim:  first:  second:  This is a final claim:

**PURPOSE, LOCATION, AND DATE(S):**  
 Building Structural 2006 Course, Woodbridge ON, Feb 27, 2011 to Mar 4, 2011

**Other Comments:**

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Feb 27/11	Feb 28/11	Mar 01/11	Mar 02/11	Mar 03/11			
<b>Transportation:</b>								
Personal Auto 55 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Registration:</b>	\$593.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 593.25	
<b>Accommodation:</b>	\$564.45	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 564.45	
<b>Meals:</b> - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$10.14	\$0.00	\$8.69	\$0.00	\$0.00	\$0.00	\$ 18.83	
- Dinner	\$20.25	\$26.63	\$13.54	\$28.22	\$24.84	\$0.00	\$ 113.48	
<b>Other - Specify: Gas for rental car</b>	\$38.00	\$0.00	\$0.00	\$0.00	\$0.00	\$24.00	\$ 62.00	
<b>TOTALS</b>	\$1,226.09	\$ 26.63	\$ 22.23	\$ 28.22	\$ 24.84	\$ 24.00	\$1,352.01	
Less Interim Claim								\$0.00
Less Purchasing Card								\$0.00
<b>BALANCE PAYABLE (to Claimant)</b>								<b>\$1,352.01</b>

Recoverable: yes  no  If yes, recoverable from \_\_\_\_\_

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.  
 Date: April 8/2011 Signature: \_\_\_\_\_

I have examined the above expense claim and the attached \_\_\_\_\_ nt.  
 Date: April 8/2011 Signature: \_\_\_\_\_