



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Associate City Solicitor

This is an interim claim: first: second: third This is a final claim:

PURPOSE, LOCATION, AND DATE(S):
 Attendance by Associate City Solicitor at Ontario Bar Association Course: Maintaining Professionalism in the Municipal Context on December 1, 2011

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Dec 01/11	Dec 02/11						
Transportation:								
Personal Auto	km	km	0.00 km	0.00 km	0.00 km			
58.4 cents/km	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$25.99	\$0.00	\$0.00	\$0.00	\$0.00	\$ 25.99	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Accommodation:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Meals: - Breakfast	\$0.00	\$7.71	\$0.00	\$0.00	\$0.00	\$0.00	\$ 7.71	
- Lunch	\$11.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 11.00	
- Dinner	\$0.00	\$37.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 37.00	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 11.00	\$ 70.70	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 81.70	
Less Interim Claim								\$0.00
Less Purchasing Card								\$ 81.70
BALANCE PAYABLE (to Claimant)								
Recoverable: yes <input type="checkbox"/> no <input type="checkbox"/> If yes, recoverable from								

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: 12 January 2012 Signature: _____

I have examined the above expense claim and the attached
 Date: Jan 11 12/2012 Signature: _____