



City of Peterborough

JOB TITLE:

Property and Energy Manager

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

This is an interim claim:

first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

LAS Energy Management Planning Workshop, Kingston, Tuesday, January 18, 2011

Other Comments:

Total Distance - 394 km

EXPENSES		Foreign Exchange \$	CDN TOTALS
DATES (mmm dd/yy)	Dec 23/10	Jan 18/11	
Transportation:			
Personal Auto	0.00 km	200.00 km	0.00 km
55 cents/km	\$ 0.00	\$ 110.00	\$ 0.00
Rental Vehicle	\$0.00	\$0.00	\$0.00
- Parking	\$0.00	\$0.00	\$0.00
- Bus	\$0.00	\$0.00	\$0.00
- Air	\$0.00	\$0.00	\$0.00
- Other	\$0.00	\$0.00	\$0.00
Registration:	\$395.50	\$0.00	\$0.00
Accommodation:	\$0.00	\$0.00	\$0.00
Meals: - Breakfast	\$0.00	\$0.00	\$0.00
- Lunch	\$0.00	\$0.00	\$0.00
- Dinner	\$0.00	\$0.00	\$0.00
Other - Specify:	\$0.00	\$0.00	\$0.00
TOTALS	\$ 395.50	\$ 110.00	\$ 0.00
Less Interim Claim			\$0.00
Less Purchasing Card			\$395.50
BALANCE PAYABLE (to Claimant)			\$ 110.00

Recoverable: yes no If yes, recoverable from

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: Jan 20/11 Signature:

I have examined the above expense claim and the attached

Date: Jan 20/11 Signature: