



City of Peterborough

# PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Chief Accountant

This is an interim claim:  first:  second:

This is a final claim:

**PURPOSE, LOCATION, AND DATE(S):**

Cayenta User Conference, Anaheim, California, November 23-25, 2011

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)		Nov 15/11	Nov 18/11					
<b>Transportation:</b>								
Personal Auto	km	119.00 km	0.00 km	0.00 km	0.00 km			
58.4 cents/km	\$ 0.00	\$ 69.50	\$ 0.00	\$ 0.00	\$ 0.00		\$ 69.50	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$507.21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 507.21	
- Other Shuttle	\$0.00	\$13.00	\$22.00	\$0.00	\$0.00	\$1.81	\$ 36.81	
<b>Registration:</b>	\$850.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$16.15)	\$ 833.85	
<b>Accommodation:</b>	\$0.00	\$134.47	\$790.92	\$0.00	\$0.00	\$43.18	\$ 968.57	
<b>Meals:</b> - Breakfast	\$0.00	\$9.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 9.00	
- Lunch	\$0.00	\$13.41	\$0.00	\$0.00	\$0.00	\$0.71	\$ 14.12	
- Dinner	\$0.00	\$0.00	\$35.00	\$0.00	\$0.00	\$1.91	\$ 36.91	
<b>Other - Specify:</b> Checked baggage	\$0.00	\$23.63	\$23.63	\$0.00	\$0.00	\$1.41	\$ 48.67	
<b>TOTALS</b>	\$1,357.21	\$ 263.01	\$ 871.55	\$ 0.00	\$ 0.00	\$ 47.21	\$2,524.64	
Less Interim Claim								\$1,341.06
Less Purchasing Card								\$907.75
BALANCE PAYABLE (to Claimant)								\$ 275.83
Recoverable: yes <input type="checkbox"/> no <input checked="" type="checkbox"/> If yes, recoverable from								

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: 30/11/2011 Signature:

I have examined the above expense claim and the attache

Date: Dec 5, 2011 Signature: