



City of Peterborough

# PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: City Clerk

This is an interim claim:  first:  second:

This is a final claim:

**PURPOSE, LOCATION, AND DATE(S):**

AMCTO Board Meeting - June 11, 2011, AMCTO Annual Conference and Profession Education Symposium - June 12-15, 2011, Sheraton Centre, Toronto, Ontario

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	06/10/2011	Jun 11/11	Jun 12/11	Jun 13/11	Jun 14/11			
<b>Transportation:</b>								
Personal Auto	162.5 km	0.00 km	0.00 km	0.00 km	162.50 km			
58.2 cents/km	\$ 94.58	\$ 0.00	\$ 0.00	\$ 0.00	\$ 94.58		\$ 189.16	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$35.00	\$35.00	\$30.00	\$30.00	\$30.00	\$0.00	\$ 160.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Registration:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Accommodation:</b>	\$247.47	\$247.47	\$247.47	\$247.47	\$247.47	\$0.00	\$1,237.35	
<b>Meals:</b> - Breakfast	\$0.00	\$0.00	\$0.00	\$35.64	\$0.00	\$0.00	\$ 35.64	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$73.87	\$0.00	\$0.00	\$ 73.87	
<b>Other - Specify:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>TOTALS</b>	\$ 377.05	\$ 282.47	\$ 277.47	\$ 386.98	\$ 372.05	\$ 0.00	\$1,696.02	
Less Interim Claim								\$0.00
Less Purchasing Card								\$1,506.86
BALANCE PAYABLE (to Claimant)								\$ 189.16
Recoverable: yes <input type="checkbox"/> no <input checked="" type="checkbox"/> If yes, recoverable from								

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: June 16, 2011 Signature: \_\_\_\_\_

I have examined the above expense claim and the attach

Date: \_\_\_\_\_ Signature: \_\_\_\_\_