



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Sr Program Analyst

This is an interim claim: first: second: This is a final claim:

PURPOSE, LOCATION, AND DATE(S):
Evaluating Community: Capturing and making sense of community incomes - training. Kitchener Nov 29 - Dec 1st 2011

Other Comments:
Dinner on Nov 29th for 4 - myself plus Childrens Services Program Manager, Employment Program Manager, Peterborough Poverty Reduction Network Coordinator

EXPENSES						Foreign Exchange \$	CDN TOTALS
DATES (mmm dd/yy)	Nov 28/11	Nov 29/11	Nov 30/11				
Transportation:							
Personal Auto 58.4 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Accommodation:	\$121.02	\$121.02	\$121.02	\$0.00	\$0.00	\$0.00	\$ 363.06
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Dinner	\$0.00	\$57.50	\$0.00	\$0.00	\$0.00	\$0.00	\$ 57.50
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
TOTALS	\$ 121.02	\$ 178.52	\$ 121.02	\$ 0.00	\$ 0.00	\$ 0.00	\$ 420.56
Less Interim Claim							\$0.00
Less Purchasing Card							\$420.56
BALANCE PAYABLE (to Claimant)							\$ 0.00
Recoverable: yes <input type="checkbox"/> no <input type="checkbox"/> If yes, recoverable from							

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: Dec 8/11 Signature: _____

I have examined the above expense claim and the attache

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