



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Case Manager I

This is an interim claim: first: second: This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

All Our Sisters Homelessness Conference in London Ontario from May 8th to May 11th, 2011

Other Comments:

675 km return to London, Ontario

EXPENSES						Foreign Exchange \$	CDN TOTALS
DATES (mmm dd/yy)	May 08/11	May 09/11	May 10/11				
Transportation:							
Personal Auto 58.2 cents/km	338.00 km \$ 196.72	0.00 km \$ 0.00	338.00 km \$ 196.72	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 393.44
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Accommodation:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Dinner	\$9.05	\$20.00	\$3.66	\$0.00	\$0.00	\$0.00	\$ 32.71
Other – Specify:	\$0.00	\$3.89	\$0.00	\$0.00	\$0.00	\$0.00	\$ 3.89
TOTALS	\$ 205.77	\$ 23.89	\$ 200.38	\$ 0.00	\$ 0.00	\$ 0.00	\$ 430.04
Less Interim Claim							\$0.00
Less Purchasing Card							\$0.00
BALANCE PAYABLE (to Claimant)							\$ 430.04
Recoverable: yes <input type="checkbox"/> no <input type="checkbox"/> If yes, recoverable from _____							

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: June 2, 11 Signature: _____

I have examined the above expense claim and the attached r

Date: June 2/11 Signature: _____