



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Museum Director / Curatorial Asst

This is an interim claim: first: second: This is a final claim:

PURPOSE, LOCATION, AND DATE(S):
 Toronto International Film Circuit Group Conference, Toronto, Ontario
 September 16-17, 2011

Other Comments:
 Curatorial Assistant also attended

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Sep 16/11	09 17/11						
Transportation:								
Personal Auto	0.00 km	0.00 km	0.00 km	0.00 km	0.00 km			
60.2 cents/km	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other taxi	\$12.50	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 22.50	
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Accommodation:	\$0.00	\$168.37	\$0.00	\$0.00	\$0.00	\$0.00	\$ 168.37	
Meals: - Breakfast	\$0.00	\$9.55	\$0.00	\$0.00	\$0.00	\$0.00	\$ 9.55	
- Lunch	\$6.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 6.95	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Other - Specify: snack	\$10.24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 10.24	
TOTALS	\$ 29.69	\$ 187.92	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 217.61	
Less Interim Claim								\$0.00
Less Purchasing Card								\$207.61
BALANCE PAYABLE (to Claimant)								\$ 10.00
Recoverable: yes <input type="checkbox"/> no <input type="checkbox"/> If yes, recoverable from								

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: Sept 29/11 Signature: _____

I have examined the above expense claim and the attached r

Date: Nov 11/2011 Signature: _____