



City of  
Peterborough

## PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Archivist

This is an interim claim:  first:  second:

This is a final claim:

**PURPOSE, LOCATION, AND DATE(S):**

May 30,31, June 1, 2011 - Workshop on Facility Planning, Archival Facilities, Assoc. of Canadian Archivists

**Other Comments:**

Attended 2 additional meetings June 1/11 at Assoc. of Canadian Archivists, Municipal Archives

<b>EXPENSES</b>						<b>Foreign Exchange \$</b>	<b>CDN TOTALS</b>
<b>DATES (mmm dd/yy)</b>	May 30/11	May 31/11	Jun 01/11				
<b>Registration:</b>							
<b>Transportation:</b>							
Personal Auto Km X 50.9¢							
Rental <del>Vehicles</del>							
- Parking							
- Bus			\$16.50				\$16.50
- Air							
- Other - Subway tokens-no receipt; taxi to Union Station	\$20.00		\$15.00				\$35.00
<b>Accommodation:</b>	\$30.00	\$30.00	\$30.00				\$90.00
<b>Meals:</b> - Breakfast							
- Lunch			\$6.20				\$6.20
- Dinner			\$11.28				\$11.28
<b>Other - Specify:</b>							
<b>TOTALS</b>	\$50.00	\$30.00	\$78.98				\$158.98
Less Interim <input type="checkbox"/>							