



City of
Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Chief Training Officer

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Inspection & Delivery of Retrofit Rescue Truck - Pierreville, PQ
Dec 12 & 13, 2011

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Dec 12/11	Dec 13/11	Dec 14/11	Dec 16/11				
Transportation:								
Personal Auto 58.4 cents/km	0.00km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other Train Fare	\$0.00	\$357.63	\$0.00	\$0.00	\$0.00	\$0.00	\$ 357.63	
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Accommodation:	\$0.00	\$0.00	\$225.56	\$0.00	\$0.00	\$0.00	\$ 225.56	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$25.41	\$25.42	\$0.00	\$0.00	\$0.00	\$ 50.83	
- Dinner	\$0.00	\$75.36	\$0.00	\$0.00	\$0.00	\$0.00	\$ 75.36	
Other – Specify: Fuel	\$0.00	\$0.00	\$248.00	\$0.00	\$0.00	\$0.00	\$ 248.00	
TOTALS	\$ 0.00	\$ 458.40	\$ 498.98	\$ 0.00	\$ 0.00	\$ 0.00	\$ 957.38	
Less Interim Claim								\$0.00
Less Purchasing Card								\$957.38
BALANCE PAYABLE (to Claimant)								\$ 0.00
Recoverable: yes <input type="checkbox"/> no <input checked="" type="checkbox"/> If yes, recoverable from								

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: JAN. 11/12 Signature: _____

I have examined the above expense claim and the attached receipts ar

Date: JAN. 11/12 Signature: _____