



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Fire Chief

This is an interim claim: first: second: This is a final claim:

PURPOSE, LOCATION, AND DATE(S):
Canadian Association of Fire Chiefs Annual Conference in Calgary, AB-Sept 24 - 28, 2011

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Sep 24/11	Sep 25/11	Sep 26/11	Sep 27/11	Sep 28/11			
Transportation:								
Personal Auto 60.2 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$640.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 640.12	
- Other Taxi	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	\$519.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 519.75	
Accommodation:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$21.64	\$0.00	\$0.00	\$0.00	\$0.00	\$ 21.64	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$1,159.87	\$ 21.64	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$1,181.51	
Less Interim Claim								\$1,159.87
Less Purchasing Card								\$21.64
BALANCE PAYABLE (to Claimant)								\$ 0.00
Recoverable: yes <input type="checkbox"/> no <input checked="" type="checkbox"/> If yes, recoverable from								

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: OCT. 6/11 Signature: _____

I have examined the above expense claim and the attached _____
Signature: _____