



City of Peterborough

# PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Fire Chief

This is an interim claim:  first:  second:

This is a final claim:

**PURPOSE, LOCATION, AND DATE(S):**

Teaching at Emergency Preparedness College in Ottawa, June 10, 2011

**Other Comments:**

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Jun 09/11	Jun 10/11						
<b>Transportation:</b>								
Personal Auto 52.0 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other -Train	\$107.35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 107.35	
<b>Registration:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Accommodation:</b>	\$155.94	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 155.94	
<b>Meals:</b> - Breakfast	\$0.00	\$17.02	\$0.00	\$0.00	\$0.00	\$0.00	\$ 17.02	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Other - Specify:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>TOTALS</b>	\$ 263.29	\$ 17.02	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 280.31	
Less Interim Claim								\$0.00
Less Purchasing Card								\$172.96
BALANCE PAYABLE (to Claimant)								\$ 107.35
Recoverable: yes <input checked="" type="checkbox"/> no <input type="checkbox"/> If yes, recoverable from Emergency Preparedness College								\$280.31

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: Aug 10/11 Signature: \_\_\_\_\_

I have examined the above expense claim and the attached receipts

Date: Aug 19/2011 Signature: \_\_\_\_\_