



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Emergency Management Coordinator and Fire Chief / Alternate CEMC

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Disaster Forum, Banff, May 9 - 12, 2011

Other Comments:

Conference Registration included all meals.

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	May 08/11	May 09/11	May 10/11	May 11/11	May 12/11			
Transportation:								
Personal Auto 55 cents/km	km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$140.00	\$0.00	\$ 140.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$1,081.36	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,081.36	
- Other Shuttle	\$94.60	\$0.00	\$0.00	\$0.00	\$94.61	\$0.00	\$ 189.21	
Registration:	\$1,879.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,879.50	
Accommodation:	\$314.88	\$314.88	\$314.88	\$314.88	\$0.00	\$0.00	\$1,259.52	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$3,370.34	\$ 314.88	\$ 314.88	\$ 314.88	\$ 234.61	\$ 0.00	\$4,549.59	
Less Interim Claim								\$1588.73
Less Purchasing Card								\$2,960.86
BALANCE PAYABLE (to Claimant)								\$ 0.00
Recoverable: yes <input type="checkbox"/> no <input checked="" type="checkbox"/> If yes, recoverable from								

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: JUNE 8/11

I have examined the above expense claim

Date: JUNE 08.11