



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Ontario Municipal Fire Prevention Officers Association Training and Educational Symposium, April 17 to 21, 2011 in Niagara Falls, ON

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Apr 17/11	Apr 18/11	Apr 19/11	Apr 20/11	Apr 21/11			
Transportation:								
Personal Auto 58.2 cents/km	100.00 km \$ 58.20	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	100.00 km \$ 58.20		\$ 116.40	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	\$350.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 350.00	
Accommodation:	\$186.23	\$186.23	\$186.23	\$186.21	\$0.00	\$0.00	\$ 744.90	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 594.43	\$ 186.23	\$ 186.23	\$ 186.21	\$ 58.20	\$ 0.00	\$1,211.30	
Less Interim Claim	<i>Cheque Request for Registration</i>							\$350.00
Less Purchasing Card								\$744.90
BALANCE PAYABLE (to Claimant)							\$ 116.40	
Recoverable: yes <input type="checkbox"/> no <input checked="" type="checkbox"/> If yes, recoverable from								

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: May 10, 2011 Signature

I have examined the above expense claim and the attach

Date: May 10/11 Signature