



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Transit Part Time Dispatch/Scheduler/Supervisors

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

CUTA Introductory Supervisor Training in Cornwall on September 14, 2010

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Sep 13/10	Sep 14/10	Sep 15/10					
Transportation:								
Personal Auto 52.0 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00	
Rental Vehicle	\$136.93	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 136.93	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other Gas	\$43.25	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 63.25	
Registration:	\$757.10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 757.10	
Accommodation:	\$271.18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 271.18	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$31.66	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 31.66	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$1,240.12	\$ 20.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$1,260.12	
Less Interim Claim								\$0.00
Less Purchasing Card								\$1260.12
BALANCE PAYABLE (to Claimant)								<i>NIL</i>
Recoverable: yes <input type="checkbox"/> no <input type="checkbox"/> If yes, recoverable from								

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: Oct 28, 2010 Signature: _____

I have examined the above expense claim and the attached

Date: Oct 28, 2010 Signature: _____