



City of Peterborough

# PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Inspector

This is an interim claim:  first:  second:  This is a final claim:

**PURPOSE, LOCATION, AND DATE(S):**  
 October 18, 19 & 20, 2010 - Mississauga Convention Centre (Environmentall Friendly Road Salt Storage Workshop and T2 Snow and Ice Colloquium 2010 Workshop)

**Other Comments:**  
 Rental Vehicle on Separate VISA Card

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Oct 17/10	Oct 18/10	Oct 19/10	Oct 20/10				
<b>Transportation:</b>								
Personal Auto 52.0 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Accommodation:</b>	\$141.25	\$141.25	\$141.25	\$0.00	\$0.00	\$0.00	\$ 423.75	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$18.17	\$7.90	\$0.00	\$0.00	\$0.00	\$ 26.07	
Other - Specify: gas	\$0.00	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 40.00	
<b>TOTALS</b>	\$ 141.25	\$ 199.42	\$ 149.15	\$ 0.00	\$ 0.00	\$ 0.00	\$ 489.82	
Less Interim Claim								\$0.00
Less Purchasing Card								\$0.00
<b>BALANCE PAYABLE (to Claimant)</b>								<b>\$ 489.82</b>
Recoverable: yes <input type="checkbox"/> no <input type="checkbox"/> If yes, recoverable from								

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: Nov 1, 2010 Sign: \_\_\_\_\_

I have examined the above expense claim and the a  
Date: Nov 1 / 10 Sign: \_\_\_\_\_