



City of Peterborough

# PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Municipal Engineer

This is an interim claim:  first:  second:

This is a final claim:

**PURPOSE, LOCATION, AND DATE(S):**

Low Impact Development for Stormwater Management Course - November 3 and 4, 2010 - Mississauga

**Other Comments:**

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Oct 25/10	Nov 03/10	11/04/10					
<b>Transportation:</b>								
Personal Auto 52.0 cents/km	0.00 km \$ 0.00	176.00 km \$ 91.52	176.00 km \$ 91.52	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 183.04	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Registration:</b>	\$553.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 553.70	
<b>Accommodation:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Meals:</b> - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Other - Specify:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>TOTALS</b>	\$ 553.70	\$ 91.52	\$ 91.52	\$ 0.00	\$ 0.00	\$ 0.00	\$ 736.74	
Less Interim Claim								\$0.00
Less Purchasing Card								\$553.70
<b>BALANCE PAYABLE (to Claimant)</b>								\$ 183.04
Recoverable: yes <input type="checkbox"/> no <input checked="" type="checkbox"/> If yes, recoverable from								

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: NOV. 16, 2010 Signature: \_\_\_\_\_

I have examined the above expense claim and the attached:

Date: NOV 16 /10 Signature: \_\_\_\_\_