



City of Peterborough

PROFESSIONAL DEVELOPMENT, AND AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: **Manager, Housing Division**

This is an interim claim: first: second: This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

OMSSA Annual general Meeting and Conference, Blue Mountain Resort, June 6-9, 2010

Other Comments:

this interim amount is for 50% of registration fee - balance to be paid on ~~XXXXX XXXXX~~'s VISA card

						Foreign Exchange \$	CDN TOTALS
DATES (mmm dd/yy)	Jun 07/08-10						
Registration:	133.40						\$133.40
Transportation:							
Personal Auto Km X 50.9¢							
Rental Vehicle							
- Parking							
- Bus							
- Air							
- Other							
Accommodation:							
Meals: - Breakfast							
- Lunch							
- Dinner							
Other - Specify:							
TOTALS							\$133.40

Less Interim Claim

Less Purchasing Card **\$133.40**

BALANCE PAYABLE (to Claimant) **\$0.00**

Recoverable: yes no If yes, recoverable from

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: June 2 / 10 Signature _____

I have examined the above expense claim and the attached _____ ment.

Date: June 4, 2010 Signature: _____