



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

URBAN DESIGN PLANNER

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

2ND ANNUAL "TRANSFORMING & REVITALIZING DOWNTOWN" CONFERENCE
HELD AT YORKLAND HOTEL, TORONTO JUNE 16 AND 17, 2010.

Other Comments:

INTERIM CLAIM WAS CHARGED TO

VISA FOR REGISTRATION FEE.

EXPENSES

Foreign Exchange \$

CDN TOTALS

DATES (mmm dd/yy)	Jun 16/10	Jun 17/10					
Registration:							
Transportation:							
Personal Auto 125 Km X 50.9¢	\$63.63	\$63.63					\$127.26
Rental Vehicle							
- Parking							
- Bus							
- Air							
- Other							
Accommodation:	\$141.25						\$141.25
Meals: - Breakfast							
- Lunch							
- Dinner							
Other - Specify:							
TOTALS	\$204.88	\$63.63					\$268.51

Less (please specify):

Less Purchasing Card

BALANCE PAYABLE (to Claimant)

\$268.51

Recoverable: yes no If yes, recoverable from

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: June 21/10 Signature: [Signature]

I have examined the above expense claim and the attached receipts and approve the claim for payment.

June 21/10