



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Director, Planning & Development Services

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

APRIL 29, 2010 - Meeting with LPS AVIATION in OTTAWA regarding Airport Design Build Review

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS
DATES (mmm dd/yy)	Apr 29/10	Apr 30/10					
Registration:							
Transportation:							
Personal Auto 280 Km X 50.9¢	\$142.52	\$142.52					\$285.04
Rental Vehicle							
- Parking							
- Bus							
- Air							
- Other							
Accommodation:	\$148.33						\$148.33
Meals: - Breakfast							
- Lunch							
- Dinner	\$35.53						\$35.53
Other - Specify:							
TOTALS	\$322.38	\$142.52					464.90 462.90
Less Interim Claim							
Less Purchasing Card							\$109.86
BALANCE PAYABLE (to Claimant)							\$285.04
Recoverable: yes <input type="checkbox"/> no <input checked="" type="checkbox"/> If yes, recoverable from							
I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.							
Date: <u>May 20, 2010</u>				Signature: _____			
I have examined the above expense claim and the attached							ent.
Date: <u>June 7 2010</u>				Signature: _____			