



City of Peterborough

JOB TITLE: Court Services Manager

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

This is an interim claim:

first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

POA Sub Committee Meetings - Dec. 3rd, Richmond Hill, Dec. 6th 481 University Ave. Toronto

Other Comments:

Dec 6 - drive to Cobourg to catch Via Rail to Union Station

DATES (mmm dd/yy)		Dec 03/10	Dec 06/10				Foreign Exchange \$	CDN TOTALS
EXPENSES								
Transportation:								
Personal Auto	200.00 km	124.40 km	0.00 km	0.00 km	0.00 km	0.00 km		
52.0 cents/km	\$ 104.00	\$ 64.69	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00		\$ 168.69
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Other Rail Ticket	\$0.00	\$47.46	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 47.46
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Accommodation:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Meals: - Breakfast	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 25.00
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
TOTALS	168.69	\$ 12.75	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 241.15
Less Interim Claim								
Less Purchasing Card								
BALANCE PAYABLE (to Claimant)								
\$ 168.69								
Recoverable: yes <input type="checkbox"/> no <input checked="" type="checkbox"/> If yes, recoverable from								

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for