



City of Peterborough

# EMPLOYMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Municipal Prosecutor

This is an interim claim:  first:  second:

This is a final claim:

**PURPOSE, LOCATION, AND DATE(S):**

attendance at Prosecutors' Association of Ontario Annual Fall Seminar in Muskoka, Sept. 20-24/10

**Other Comments:**

Registration fee and Accommodation is included in the Registration Fee which was paid on Cheque #158956 dated August 25, 2010

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Sep 20/10	Sep 24/10						
<b>Transportation:</b>								
Personal Auto 52.1 cents/km	201.50 km \$ 104.98	201.50 km \$ 104.98	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 209.96	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Registration:</b>	\$1,124.35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,124.35	
<b>Accommodation:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Meals:</b> - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Other - Specify:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>TOTALS</b>	\$1,229.33	\$ 104.98	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$1,334.31	
Less Interim Claim								\$1,124.35
Less Purchasing Card								\$0.00
<b>BALANCE PAYABLE (to Claimant)</b>								\$ 209.96

Recoverable: yes  no  If yes, recoverable from

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

I have examined the above expense claim and the attached receipts and hereby approve the claim for payment.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_