



City of
Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Municipal Prosecutor

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Ontario Prosecutors Association Spring Workshop - May 12, 13th in Niagara Falls

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS
DATES (mmm dd/yy)	May 12/10	May 13/10					
Registration:	\$135.45						\$135.45
Transportation:							
Personal Auto 545 Km X 50.9¢	\$277.41						\$277.41
Rental Vehicle							
- Parking							
- Bus							
- Air							
- Other 407 Toll		\$28.94					\$28.94
Accommodation:	\$152.55						\$152.55
Meals: - Breakfast							
- Lunch							
- Dinner							
Other - Specify:							
TOTALS	\$565.41	\$28.94					\$594.35
Less (please specify):							\$135.45
Less Purchasing Card							
BALANCE PAYABLE (to Claimant)							\$458.90
Recoverable: yes <input type="checkbox"/> no <input checked="" type="checkbox"/> If yes, recoverable from							

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: June 30 '10 Signature: _____

I have examined the above expense claim and the attached _____
Signature: _____

nt.