



City of
Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Property And Energy Manager

This is an interim claim: first: second: This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Training Sessions at Megamation in Oakville, June 3 and June 11, 2010

Other Comments:

Each round trip is 354 km

EXPENSES

Foreign
Exchange
\$

CDN
TOTALS

DATES (mmm dd/yy)	Jun 03/10	Jun 11/10					
Registration:							
Transportation:							
Personal Auto 200 Km X 50.9¢	\$101.80	\$101.80					\$203.60
Rental Vehicle							
- Parking							
- Bus							
- Air							
- Other							
Accommodation:							
Meals: - Breakfast							
- Lunch							
- Dinner							
Other – Specify:							
TOTALS							

Less (please specify):

Less Purchasing Card

BALANCE PAYABLE (to Claimant)

\$203.60

Recoverable: yes no If yes, recoverable from

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: June 25/10 Signature _____

I have examined the above expense claim and the attached

ment.