



City of Peterborough

JOB TITLE:

Customer Service Coordinator

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Municipal Finance Officers Association of Ontario

POA Collections Sub-Committee Annual General Meeting and Education Seminar - September 8,9, 2010

Other Comments:

Attendees: Customer Service Coordinator and Collection Clerk --- All other charges on Interim Claim

EXPENSES					Foreign Exchange \$	CDN TOTALS
DATES (mm dd/yy)	Sep 08/10	Sep 09/10				
Transportation:						
Personal Auto	0.00 km	0.00 km	0.00 km	0.00 km		
52.1 cents/km	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Other 407 ETR	\$0.00	\$48.01	\$0.00	\$0.00	\$0.00	\$ 48.01
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Accommodation:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
TOTALS	\$ 0.00	\$ 48.01	\$ 0.00	\$ 0.00	\$ 0.00	\$ 48.01
Less Interim Claim						\$0.00
Less Purchasing Card						\$48.01
BALANCE PAYABLE (to Claimant)						\$ 0.00

Recoverable: yes no If yes, recoverable from _____

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: November 10 Signature: _____

I have examined the above expense claim and the attached

Date: November 2/10 Signature: _____

ant.