



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Customer Service Coordinator

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Municipal Finance Officers Association of Ontario
POA Collections Sub-Committee Annual General Meeting and Education Seminar - September 8, 9, 2010

Other Comments:

Attendees: Customer Service Coordinator and Collection Clerk

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Sep 08/10	Sep 09/10						
Transportation:								
Personal Auto 52.1 cents/km	261.00 km \$ 135.98	252.00 km \$ 131.29	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 267.27	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	\$396.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 396.88	
Accommodation:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 532.86	\$ 131.29	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 664.15	
Less Interim Claim								\$0.00
Less Purchasing Card								\$396.88
BALANCE PAYABLE (to Claimant)								\$ 267.27
Recoverable: yes <input type="checkbox"/> no <input type="checkbox"/> If yes, recoverable from								

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: November 2/10 Signature: [Signature]

I have examined the above expense claim and the attached re

Date: Nov 2/10 Signature: [Signature]