



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Municipal Management Intern

This is an interim claim: first: second: This is a final claim:

PURPOSE, LOCATION, AND DATE(S):
AMCTO Conference, Huntsville, June 5, 2010 - June 9, 2010

Other Comments:
I traveled from Peterborough to Deerhurst Resort in Huntsville in my personal vehicle.

						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Jun 05/10	Jun 06/10	Jun 07/10	Jun 08/10	Jun 09/10			
Registration:								
Transportation:								
Personal Auto 414 Km X 50.9¢	\$107.90				\$107.90		\$215.80	
Rental Vehicle								
- Parking								
- Bus								
- Air								
- Other								
Accommodation:	\$218.90	\$218.90	\$218.90	\$218.90	\$0.00		\$875.60	
Meals: - Breakfast		\$18.59					\$18.59	
- Lunch								
- Dinner		\$25.99					\$25.99	
Other - Specify:								
TOTALS	\$326.80	\$263.48	\$218.90	\$218.90	\$107.90		\$1,135.90	
Less Interim Claim								
Less Purchasing Card								
BALANCE PAYABLE (to Claimant)								\$1,135.90
Recoverable: yes <input type="checkbox"/> no <input checked="" type="checkbox"/> If yes, recoverable from								
I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.								
Date: <u>June 15, 2010</u>				Signature: _____				
I have examined the above expense claim and the attached							ment.	
Date: <u>June 15, 2010</u>				Signature: _____				