



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

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JOB TITLE: City Clerk

This is an interim claim This is a final claim

PURPOSE, LOCATION, AND DATE(S):
Travel and attendance at AMCTO Board Meetings and Annual Conference - Huntsville, Ontario - June 4-9, 2010

Other Comments:
Interim Claim - Hotel deposit - \$108.90
Interim Claim - Registration - \$577.50.

EXPENSES						Foreign Exchange \$	CDN TOTALS
DATES (dd/mm/yy)	04/06/10	05/06/10	06/06/10	07/06/10	08/06/10		
Registration:							
Transportation:							
Personal Auto 366 Km X 50.9¢	\$93.15						
Rental Vehicle							
- Parking							
- Bus							
- Air							
- Other							
Accommodation:		\$108.90	\$108.90	\$108.90	\$108.90		
Meals: - Breakfast		\$22.79			\$22.79		
- Lunch	\$12.79		36.39				
- Dinner	\$22.71						
Other - Specify:							
TOTALS	\$128.65	\$131.69	\$145.29	\$108.90	\$131.69		

Less Interim Claim

Less Purchasing Card

BALANCE PAYABLE (to Claimant)

Recoverable: yes no If yes, recoverable from

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: _____ Signature: _____

I have examined the above expense claim and the attached

Date: Aug 11/10 Signature: _____



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: City Clerk

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This is an interim claim This is a final claim

PURPOSE, LOCATION, AND DATE(S):

Travel and attendance at AMCTO Board Meetings and Annual Conference - Huntsville, Ontario - June 4-9, 2010

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS
DATES (dd/mm/yy)	09/06/10						
Registration:							
Transportation:							
Personal Auto 366 Km X 50.9¢	\$93.14						\$186.29
Rental Vehicle							
- Parking							
- Bus							
- Air							
- Other							
Accommodation:							\$435.60
Meals: - Breakfast	\$17.07						\$62.65
- Lunch	\$31.13						\$80.31
- Dinner							\$22.71
Other - Specify:							
TOTALS	141,34						\$787.56

Less Interim Claim

Less Purchasing Card

601.27

BALANCE PAYABLE (to Claimant)

\$186.29

Recoverable: yes no If yes, recoverable from

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: June 10, 2010 Signature: _____

I have examined the above expense claim and the attached r

Date: Aug 11 /10 Signature: _____