



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Municipal Management Intern

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

AMCTO Orientation Seminar, Mississauga, Tuesday May 25, 2010 - Thursday May 27, 2010

Other Comments:

I traveled from Sarnia to Mississauga for the AMCTO Orientation Seminar in my personal vehicle

				Foreign Exchange \$	CDN TOTALS
DATES (mmm dd/yy)	May 25/10	May 26/10	May 27/10		
Registration:					
Transportation:					
Personal Auto 530 Km X 50.9¢	\$134.80		\$134.80		\$269.60
Rental Vehicle					
- Parking					
- Bus					
- Air					
- Other					
Accommodation:	\$112.95	\$112.95			\$225.90
Meals: - Breakfast					
- Lunch					
- Dinner		\$9.58			\$9.58
Other - Specify:					
TOTALS	\$247.75	\$122.53	\$134.80		\$505.08

Less Interim Claim

Less Purchasing Card

BALANCE PAYABLE (to Claimant)

\$505.08

Recoverable: yes no If yes, recoverable from

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: June 15, 2010 Signature: _____

I have examined the above expense claim and the attach _____ /ment.

Date: June 15, 2010 Signature: _____