



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Trainer

This is an interim claim: first: second: This is a final claim:

PURPOSE, LOCATION, AND DATE(S):
OMSSA's The Art of Facilitation Session in Toronto, ON, November 9th and 10th, 2010 for the Trainer

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS
DATES (mmm dd/yy)	Nov 08/10	Nov 09/10	Nov 10/10				
Transportation:							
Personal Auto 52.1 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Bus	\$41.81	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 41.81
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Accommodation:	\$180.80	\$180.80	\$0.00	\$0.00	\$0.00	\$0.00	\$ 361.60
Meals: - Breakfast	\$0.00	\$12.71	\$12.71	\$0.00	\$0.00	\$0.00	\$ 25.42
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Dinner	\$24.88	\$16.99	\$0.00	\$0.00	\$0.00	\$0.00	\$ 41.87
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
TOTALS	\$ 247.49	\$ 210.50	\$ 12.71	\$ 0.00	\$ 0.00	\$ 0.00	\$ 470.70
Less Interim Claim							\$0.00
Less Purchasing Card							\$470.70
BALANCE PAYABLE (to Claimant)							\$ 0.00
Recoverable: yes <input type="checkbox"/> no <input type="checkbox"/> If yes, recoverable from							

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: 18.11.10 Signatu

I have examined the above expense claim and the attac

Date: Nov 26/10 Signatur