



City of
Peterborough

JOB TITLE:

Program Manager, Children's Services

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Trip to Sudbury, ON - November 8 - 9, 2010

Other Comments:

Tour of Child and Family Centres

EXPENSES						Foreign Exchange \$	CDN TOTALS
DATES (mmm dd/yy)	Nov 08/10						
Transportation:							
Personal Auto	0.00 km	0.00 km	0.00 km	0.00 km	0.00 km		
52.1 cents/km	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00		\$ 0.00
Rental Vehicle	\$137.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 137.02
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Other Gas	\$0.00	30.02	27.00	\$0.00	\$0.00	\$0.00	\$ 57.02
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Accommodation:	\$157.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 157.07
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Dinner	\$18.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 18.02
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
TOTALS	\$ 312.11	\$ 57.02	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 369.13
Less Interim Claim							\$0.00
Less Purchasing Card							\$369.13
BALANCE PAYABLE (to Claimant)							\$ 0.00

Recoverable: yes no If yes, recoverable from _____

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: Dec 16 '10 Signature: _____

I have examined the above expense claim and the attached r

Date: Dec 17/10 Signature: _____