



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Director of Community Services

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Attended and Presented at the Municipal Cultural Planning Inc. Annual General Meeting, Waterloo, Ontario June 10, 2010

Other Comments:

EXPENSES

EXPENSES						Foreign Exchange \$	CDN TOTALS
DATES (mmm dd/yy)	Jun 09/10	Jun 10/10					
Registration:							
Transportation:							
Personal Auto 464 Km X 50.9¢		\$236.18					\$236.18
Rental Vehicle							
- Parking		\$12.00					\$12.00
- Bus							
- Air							
- Other							
Accommodation:	\$168.30						\$168.30
Meals: - Breakfast							
- Lunch							
- Dinner							
Other - Specify:							
TOTALS	\$168.30	\$248.18					\$416.48

Less (please specify):

Less Purchasing Card

\$168.30

BALANCE PAYABLE (to Claimant)

\$248.18

Recoverable: yes no If yes, recoverable from

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: July 12 / 2010 Signature _____

I have examined the above expense claim and the attached

_____ ment.