



City of Peterborough

# PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Director, Art Gallery of Peterborough

This is an interim claim:  first:  second:

This is a final claim:

**PURPOSE, LOCATION, AND DATE(S):**

CAMDO conference, Ottawa, Nov 21, 22 - Hill Day Nov. 23

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Nov 20/10	Nov 21/10	Nov 22/10	Nov 23/10				
<b>Transportation:</b>								
Personal Auto 52.0 cents/km	270.00 km \$ 140.40	0.00 km \$ 0.00	0.00 km \$ 0.00	270.00 km \$ 140.40	0.00 km \$ 0.00		\$ 280.80	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 10.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other taxi	\$0.00	\$0.00	\$30.00	\$28.00	\$0.00	\$0.00	\$ 58.00	
<b>Registration:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Accommodation:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Meals:</b> - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Other - Specify:</b> gallery admin	\$0.00	\$0.00	\$0.00	\$9.00	\$0.00	\$0.00	\$ 9.00	
<b>TOTALS</b>	\$ 140.40	\$ 10.00	\$ 30.00	\$ 177.40	\$ 0.00	\$ 0.00	\$ 357.80	
Less Interim Claim								\$0.00
Less Purchasing Card								\$0.00
<b>BALANCE PAYABLE (to Claimant)</b>								<b>\$ 357.80</b>
Recoverable: yes <input type="checkbox"/> no <input type="checkbox"/> If yes, recoverable from								

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: Dec 13 2010 Signature: \_\_\_\_\_

I have examined the above expense claim and the attached r

Date: Dec 15 2010 Signature: \_\_\_\_\_