



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Fitness/wellness Recreationist

This is an interim claim:

first:

second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Canadian Fitness Professionals Conference, Toronto Metro Convention Centre, Toronto, Ontario, August 12-15, 2010

Other Comments:

Attended conference to gain education credits to maintain required fitness certifications

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Aug 12/10	Aug 13/10	Aug 14/10					
Transportation:								
Personal Auto 52.1 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Accommodation:	\$188.30	\$159.00	\$159.00	\$0.00	\$0.00	\$0.00	\$ 506.30	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Other - Specify: HST	\$24.48	\$20.67	\$20.67	\$0.00	\$0.00	\$0.00	\$ 65.82	
TOTALS	\$ 212.78	\$ 179.67	\$ 179.67	\$ 0.00	\$ 0.00	\$ 0.00	\$ 572.12	

Less Interim Claim

\$0.00

Less Purchasing Card

\$572.12

BALANCE PAYABLE (to Claimant)

\$ 0.00

Recoverable: yes no If yes, recoverable from

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: Aug 23, 2010 Signature: _____

I have examined the above expense claim and the attached

nt.

Date: Aug 23/10 Signature: _____