



City of
Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Assistant - Mayor & Members of Council

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

AMCTO Conference, Huntsville, June 6-9, 2010

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS
DATES (mmm dd/yy)	Jun 06/10	Jun 07/10	Jun 08/10	Jun 09/10			
Registration:	\$424.20						\$424.20
Transportation:							
Personal Auto Km X 50.9¢							
Rental Vehicle							
- Parking							
- Bus							
- Air							
- Other							
Accommodation:							
Meals: - Breakfast							
- Lunch							
- Dinner							
Other - Specify:							
TOTALS							\$424.20
Less (please specify):							\$0.00
Less Purchasing Card							\$0.00
BALANCE PAYABLE (to Claimant)							
Recoverable: yes <input type="checkbox"/> no <input checked="" type="checkbox"/> If yes, recoverable from							

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: Aug. 13, 2010 Signature: _____

I have examined the above expense claim and the attached _____

ent.