



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Chief Administrative Officer

This is an interim claim: first: second: This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Ontario Municipal Administrators Association Fall Conference, Hockley Valley, September 29 to October 1, 2010

Other Comments:

Deposit for accommodation

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Aug 04/10							
Transportation:								
Personal Auto	km	km	km	km	km			
52.1 cents/km	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00		\$ 0.00	
Rental Vehicle							\$ 0.00	
- Parking							\$ 0.00	
- Bus							\$ 0.00	
- Air							\$ 0.00	
- Other							\$ 0.00	
Registration:							\$ 0.00	
Accommodation:	\$125.00						\$ 125.00	
Meals: - Breakfast							\$ 0.00	
- Lunch							\$ 0.00	
- Dinner							\$ 0.00	
Other - Specify:							\$ 0.00	
TOTALS	\$ 125.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 125.00	
Less Interim Claim							\$ 0.00	
Less Purchasing Card							\$ 125.00	
BALANCE PAYABLE (to Claimant)							\$ 0.00	
Recoverable: yes <input type="checkbox"/> no <input checked="" type="checkbox"/> If yes, recoverable from								

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: Sept 16, 2010 Signature: _____

I have examined the above expense claim and the attached _____
 Date: Sept 21, 2010 Signature: _____