



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Chief Administrative Officer

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Ontario Municipal Administrators' Association Fall Workshop, Hockley Valley, September 29 to October 1, 2010

Other Comments:

\$125 deposit charged to CAO September Visa. This amount was applied to the first night's accommodation.

EXPENSES

Foreign Exchange \$

CDN TOTALS

DATES (mmm dd/yy)

Sep 29/10

Sep 30/10

Transportation:

Personal Auto
52.0 cents/km

km
\$ 0.00

km
\$ 0.00

km
\$ 0.00

km
\$ 0.00

km
\$ 0.00

\$ 0.00

Rental Vehicle

\$ 0.00

- Parking

\$ 0.00

- Bus

\$ 0.00

- Air

\$ 0.00

- Other

\$ 0.00

Registration:

\$ 0.00

Accommodation:

\$68.55

\$193.55

\$ 262.10

Meals: - Breakfast

\$ 0.00

- Lunch

\$ 0.00

- Dinner

\$ 0.00

Other - Specify:

\$ 0.00

TOTALS

\$ 68.55

\$ 193.55

\$ 0.00

\$ 0.00

\$ 0.00

\$ 0.00

\$ 262.10

Less Interim Claim

\$0.00

Less Purchasing Card

\$262.10

BALANCE PAYABLE (to Claimant)

\$ 0.00

Recoverable: yes no If yes, recoverable from

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: Nov 2, 2010 Signature _____

I have examined the above expense claim and the attach
Date: Nov 2, 2010 Signature _____

ment.