



City of Peterborough

# PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Flood Reduction Program Manager

This is an interim claim:  first:  second:  This is a final claim:

**PURPOSE, LOCATION, AND DATE(S):**

Guest Speaker at 2010 OWWA WEAO Joint Seminar - Black Creek Pioneer Village, Toronto

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Oct 22/10	Oct 23/10						
<b>Transportation:</b>								
Personal Auto 52.0 cents/km	151.00 km \$ 78.52	151.00 km \$ 78.52	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 157.04	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Registration:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Accommodation:</b>	\$163.84	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 163.84	
<b>Meals:</b> - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$42.57	\$23.03	\$0.00	\$0.00	\$0.00	\$0.00	\$ 65.60	
<b>Other - Specify:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>TOTALS</b>	\$ 284.93	\$ 101.55	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 386.48	
Less Interim Claim							\$0.00	
Less Purchasing Card							\$229.44	
<b>BALANCE PAYABLE (to Claimant)</b>							<b>\$ 157.04</b>	
Recoverable: yes <input checked="" type="checkbox"/> no <input type="checkbox"/> If yes, recoverable from staff reimbursement							\$10.00	

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: NOV 1/10 Signature: \_\_\_\_\_

I have examined the above expense claim and the attached

Date: NOV 1/10 Signature: \_\_\_\_\_