



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Fire Prevention Captain

This is an interim claim:

first:

second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Ontario Municipal Fire Prevention Officers Association 2010 Symposium in the City of Niagara Falls, ON from June 13-17, 2010

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS
DATES (mmm dd/yy)	Jun 13/10	Jun 14/10	Jun 15/10	Jun 16/10	Jun 17/10		
Registration:							
Transportation:							
Personal Auto Km X 50.9¢							
Rental Vehicle							
- Parking							
- Bus							
- Air							
- Other City Vehicle							
Accommodation:	\$224.86	\$224.86	\$224.86	\$224.86			\$899.44
Meals: - Breakfast							
- Lunch							
- Dinner	\$51.97	\$34.65					\$86.62
Other - Specify: Parking	\$11.60	\$11.60	\$11.60	\$11.60			\$46.40
TOTALS							\$1,032.40
Less Interim Claim							
Less Purchasing Card							
BALANCE PAYABLE (to Claimant)							\$1,032.40
Recoverable: yes <input type="checkbox"/> no <input checked="" type="checkbox"/> If yes, recoverable from							

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: July 21/10 Signature: _____

I have examined the above expense claim and the attached

Date: July 19/10 Signature: _____